



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

***REVISED 03-19-2019**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: March 13, 2019

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 18, 2019

Monday March 18, 2019	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
Tuesday March 19, 2019	Bridges Federated Library System Board	6:00 p.m.	Bridges Library System Office 741 N. Grand Ave, Suite 210, Waukesha
Wednesday March 20, 2019	Land and Water Conservation Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
Thursday March 21, 2019	*HOME Consortium Board (Agenda Added)	9:00 a.m.	Waukesha County Administration Building 515 W. Moreland Blvd, Rm 355/59 Waukesha
Friday March 22, 2019	No Scheduled County Meetings		
Saturday March 23, 2019	Lower Spring Lake Rehabilitation District	10:00 a.m.	Village Hall 100 Taft St, Palmyra
Sunday March 24, 2019	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; George Jaeckel, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Lloyd Zastrow

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30A.M. ON MONDAY, MARCH 18, 2019

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of February 21, February 25, March 8 and March 14 Meeting Minutes
7. Communications
8. February Monthly Financial Report for Land Information Office – Andy Erdman
9. February Monthly Financial Report for Register of Deeds – Staci Hoffman
10. March Monthly Financial Report for Zoning – Matt Zangl
11. Discussion and Possible Action to Amend CU1912-17 for Cold Spring Egg Farm on PIN 024-0516-1911-000 in the Town of Palmyra for Change in Location of a Layer Barn Affecting Their Odor Score
12. Discussion on Jefferson County Comprehensive Plan Update
13. Discussion on Solar Energy Facilities
14. Discussion and Possible Action on a Request by Bill Zimmermann for Outside Storage in an Industrial Zone, Town of Ixonia, at N8144 Oak Drive on PIN 012-0816-2144-007
15. Discussion and Possible Action on Petition R4111A-19 for ADL Properties LLC, Town of Hebron, Presented in Public Hearing on November 15, 2018 and Postponed by the Planning and Zoning Committee on November 27, 2018
16. Discussion and Possible Action on a Revision to Petition R1852A-96 for August and Joyce Lehmann, Town of Koshkonong, Presented in Public Hearing on December 19, 1996 and Approved by County Board on February 11, 1997
17. Discussion and Possible Action on Petitions Presented in Public Hearing on March 14:

R4128A-19 – Karl H Zinser Estate: Create a 3.748 gross acre lot (including road right-of-way)/3.257 net acre lot (excluding road right-of-way) around the home and buildings at **N9469 West Road** in the Town of Watertown from part of PIN 032-0814-0342-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This petition was initially presented at public hearing on January 17, 2019 and was considered by the Planning and Zoning Committee on January 29, 2019. On February 19, 2019, the County Board of Supervisors granted the request of Petitioner to send this petition back to the Planning and Zoning Committee for further review.

R4139A-19 – Daniel Buss: Create a 2.66-acre A-2 zone at **N4531 Rome Rd** in the Town of Jefferson from part of PIN 014-0615-0144-000 (29.53 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1976-19 – Daniel Buss: Conditional use to allow storage of contractor's equipment for a tree removal operation in a proposed A-2 zone at **N4531 Rome Rd**. The site is on PIN 014-0615-0144-000 (29.53 Ac) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4146A-19 – Ryan & Tara Foust: Create a 0.265-acre A-2 zone to enlarge the existing adjacent A-2 zone near **N2312 Becker Rd** in the Town of Sumner. This is part of PIN 028-0513-0314-003 (4.243 Ac), and is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1977-19 – Ryan & Tara Foust: Conditional use to allow for a concrete contractor's parking area on **Becker Rd**, part of PIN 028-0513-0314-003 (4.243 Ac), Town of Sumner. This is on a proposed A-2 zone, and is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4140A-19 – Mark Krause: Rezone 2.6 acres of PIN 014-0614-2711-001 (10.408 Ac) to create a lot around the home and buildings at **N3217 County Rd K** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4141A-19 – Badger Bank/Jon A Witkins Estate: Create a 2.8-acre lot around the former home site and farm buildings at **N415 Wojtkunski Rd** in the Town of Palmyra from part of PIN 024-0516-3121-000 (19.5 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4142A-19 – Judith Punzel: Create a 3-acre lot around the home and buildings at **W9573 Kumlein Road** in the Town of Sumner from part of PIN 028-0513-1821-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4143A-19 – Wileman Farms Inc: Rezone to create a 3-acre lot around the home and buildings at **W9475 Rockdale Rd** in the Town of Sumner from part of PIN 028-0513-1812-000 (40 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4147A-19 – Jesse M Topel: Rezone 3.4 acres of PIN 022-0613-0524-000 (35.959 Ac) for a new building site along **Hope Lake Rd** in the Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4144A-19 – Richard Potthast: Create a 1.01-acre lot around the home and buildings at **W5526 Curtis Mill Rd** in the Town of Jefferson, part of PIN 014-0614-2634-000 (23.46 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4145A-19 – Richard Potthast: Create a 33-acre Natural Resource zone from part of PINs 014-0614-2634 (23.46 Ac), 014-0614-2633-000 (34.1 Ac) and 014-0614-2744-000 (9.06 Ac). The property is between **Curtis Mill and Buena Vista Roads** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

CU1978-19 – Shirley Kuhl: Conditional use for a conference center/banquet hall/event facility at **N4716 County Road G**, Town of Jefferson, in an existing A-2 zone. This is on PIN 014-0614-0623-000 (5 Ac) and is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU1979-19 – Timothy J Tiry: Conditional use to enlarge an existing extensive onsite storage structure in a Residential R-2 zone at **N1851 Parkview Circle**. The site is in the Town of Palmyra, on PIN 024-0516-12343-021 (0.81 Acre). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

18. Possible Future Agenda Items

19. Upcoming Meeting Dates

April 12, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

April 18, 7:00 p.m. – Public Hearing in Courthouse Room 205

April 29, 8:30 a.m. – Decision Meeting in Courthouse Room 203

May 10, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

May 16, 7:00 p.m. – Public Hearing in Courthouse Room 205

May 20, 8:30 a.m. – Decision Meeting in Courthouse Room 203

20. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountyiwi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080

Regular Board Meeting

DATE: **Tuesday, March 19, 2019**
TIME: **6:00 p.m.**
PLACE: **Bridges Library System Office**
741 N. Grand Avenue, Suite 210
Waukesha, WI 53186

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

AGENDA

1. Call to order
2. Comments from the public
3. Correspondence
4. Approve minutes of February 2019 meeting - Action
5. Approve payment of monthly invoices – Action
6. Review financial reports - Action
7. Reports: APL, Resource Library, Staff, Director
8. 2018 Bridges Library System Annual Report & Monthly Reporting - Discussion
9. Interactive Business Solution (IBS) Contract Increase – Action
10. Strategic Planning update – Discussion
11. PLSR update- Discussion
12. Confirmation of next meeting: Tuesday, April 16, 2019
(Hartland Public Library)
13. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701

Wednesday, March 20, 2019 @ 8:30 am

Committee Members: Matthew Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the March Agenda
5. Approval of the February 20, 2019 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) March 2019 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on WI Land+Water Annual Conference Overview
10. Discussion on Potter's Field
11. Discussion on Farm Technology Days
12. Discussion on 4th Grade Farm Tour
13. Discussion on Departmental Transition
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
16. Review of the Monthly Financial Report (January)
17. Discussion on Drone Use and Possible Demonstration (weather dependent)
18. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
19. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
20. Discussion on Items for the Next Agenda
21. Next Scheduled Meeting:
 - April 17, 2019 @ 8:00 am in Room 112
22. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



C/o Waukesha County CDBG Program
Lead Agent
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

c/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 420
Madison, WI 53703
1888.318.4486 (toll –free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

The HOME Consortium
Board of Directors Meeting
Thursday, March 21, 2019
Waukesha County Administrative Building
515 W. Moreland Blvd. Rm 355/59
Waukesha, WI 53188
@ 9:00 A.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the December 10, 2018 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. *WI Partnership 2018 Core Programs*
7. 2019 Calendar
8. 2018 CAPER
9. HOME Monitoring Results
10. Consolidated Plan Process Update
11. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT

2nd Quarterly Meeting

*Village Hall
100 Taft Street
Palmyra, WI*

March 23, 2019 10:00 A.M.

Board Members: Carol Dixon, Chairperson; Debby Bartolerio, Secretary; Vicki Bradford, Treasurer; Kathy Weiss, Village of Palmyra Rep; Blane Poulson, County Board Rep

- **Call to order (Carol)**
- **Reading of Minutes for January 19 & March 6, 2019 (Debby)**
- **Treasurer's Report (Vicki)**
- **Dam Repair Cost Discussion (Kathy, Stan Riffle)**
- **Chemical Treatment Update (Andrew)**
- **Weed Harvesting Update (Jim)**
- **Clean Boats Clean Waters Request (Pat)**
- **Open Forum**
- **Next Meeting Date**
- **Adjournment**

***11:30 – Dredging Meeting with Rob Rinkenberger**